

INSTALLMENT PLAN AUTHORIZATION – WEBER SCHOOL DISTRICT

School Name: _____

Student Name _____ Grade ____ ID# _____
(Print)

Guardian Name _____ Address _____
(Print)

School Administration gives permission for the above named student to make payments toward:

- Determined dollar amount of specific fees to equal \$ _____ (list fees below)
- All fees accrued during the _____ school year

The balance will be due:

- 30 days from the above date (a 10% service fee may be added to the balance after 30 days)
- By the end of the _____ school year
- Date determined by Administration: _____

Any unpaid balance as of June 1st of the current school year will be turned over to our collection agency, and you will be responsible for the original fees plus 50% collection fees, and any or all attorney fees and court costs.

Installment payments are ONLY for fees related to students.
The Guardian MUST reapply each school year.

*Ways to make payments:

1. Pay online via PowerSchool Parent Portal, then select "Purchases and Payments" in navigation tools.
2. Cash, personal check or credit card paid to the school bookkeeper.
3. Auto Pay with your banking institution by mailing a check to the physical address of the school your student(s) attend.

Sign below if you agree to these terms.

*Guardian Signature _____ Date _____

*Admin. Signature _____ Date _____

If making a Payment Plan, please list due dates and amounts that will be paid on that date:

Date Due	Amount Due	Date Due	Amount Due

** Attach printout of all charges to the account and attach to school copy and parent/guardian copy.